



# Tarcutta Public School

## Refunds Policy

Tarcutta Public School asks parents to meet or assist meet the cost involved in some extra activities such as sports coaching, performances, transport and excursions. This allows the school to continue to provide these valuable experiences for the students.

Where families believe this places financial pressure on them they are encouraged to approach the school for assistance that is available in accordance with the Student Assistance Funds Policy.

Occasionally children are disappointed when they are unable to participate in the activity because they are sick on the day, or late to catch the bus etc. In such cases parents often request a refund of the fees that have been paid.

In making a decision regarding a refund one issue has to be considered: ***Has the school already spent money for the student to participate in the activity?***

If the school has already had to pay for the activity then a refund cannot be given. For example in the case of a live show, the seats had to be booked and pre-paid. In this case this money could not be refunded.

When buses are used to transport children the total cost of the bus is divided by the total number of children **expected** to attend. It is therefore not possible to give refunds on bus travel.

However, for some activities the school is charged on the basis of the children present on the day. Therefore, the school did not have to outlay any money and a refund would be possible.

Parents requesting consideration of a refund should contact the school office.